



**98<sup>th</sup> ANNUAL GENERAL MEETING**  
**Jane Tink, P.Eng., FEC, FGC (Hon.), Chair**  
**Shaw Conference Centre,**  
**9797 Jasper Avenue, Edmonton, AB**  
**April 20, 2018, 2 – 5 PM**

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## **APPROVED MINUTES**

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### **1.0 CALL TO ORDER**

The Chair called the meeting to order at 2:00 PM.

### **2.0 CREDENTIALS REPORT**

Jay Nagendran, M.Sc., P.Eng., QEP, BCEE, FEC, Registrar & CEO and Chair of the Credentials Committee, announced that there were 109 professional members registered for the meeting.

After confirmation, the Chair declared that a quorum was present, notice of the Annual General Meeting (AGM) was properly provided, and the meeting was properly constituted for the transaction of business.

### **3.0 SPECIAL RULES FOR THE MEETING**

#### **MOTION AGM18-01**

***Moved by Dr. Tim Joseph, P.Eng., FCIM, and seconded,*** that the Special Rules for the meeting be as follows:

#### **General Procedures**

1. Members and guests shall register before being admitted to the business session.
2. When seeking the floor, a member shall proceed to a microphone and after recognition by the Chair, state their name and professional designation.
3. Electronic devices shall be silenced during the meeting.
4. The President shall appoint all committees and individuals in the conduct of the Annual General Meeting.
5. In a motion unanimously passed at the March 20, 2014 meeting of APEGA Council, it was agreed that for the announcement of the results of the election of members to Council, the

actual number of votes cast for each candidate will not be reported at an AGM, and the minutes of the AGM will not include the actual number of votes cast for each candidate

### **Motions and Resolutions**

6. Motions shall be written, signed, and sent immediately to the desk of the Recording Secretary.
7. Only resolving clauses shall be presented to the assembly.

### **Debating and Voting**

8. A member may speak to any question for a maximum of two (2) minutes unless the assembly grants special permission.
9. The chair shall limit debate of a resolution to a total of fifteen (15) minutes per resolution. Debate may be extended with the permission of the assembly.
10. Each member has the right to speak twice on the same question on the same day, but a member cannot make a second speech on that question so long as any member who has not spoken on that question desires the floor.
11. The Chair may call upon any Subject Matter Expert to provide information to the meeting.
12. Voting is limited to Professional Members who are in possession of a voting card issued upon registration or a keypad. When directed by the Chair, a voting member, while remaining seated, shall vote by using the keypad or raising a voting card as directed by the Chair. Voting by either of these methods shall be at the direction of the Chair, and shall be deemed to be a division of the assembly.

Number of votes cast: 95  
Necessary for adoption (majority): 48  
In favour: 94  
Opposed: 1

**MOTION AGM18-01** – ADOPTED

## **4.0 APPOINTMENTS**

In accordance with the Special Rules, the Chair appointed: Jill Arbuthnott as Recording Secretary, and Robert James, PRP, as Parliamentarian.

The Chair also appointed: Manon Plante, P.Eng., MDS, Jason Vanderzwaag, MASc, P.Eng., LEEDS, AP, PMP, and Jennifer Enns, P.Eng., as members of the minutes approval committee, who will review and approve the minutes of the meeting.

## 5.0 APPROVAL OF AGENDA

### MOTION AGM18-02

**Moved by Natasha Avila, P.Eng.**, to adopt the proposed agenda which was approved by Council, and supplied to each member at the time they registered for this AGM.

Number of votes cast: 96

Necessary for adoption (majority): 48

In favour: 96

Opposed: 0

MOTION AGM18-02 – ADOPTED

## 6.0 INTRODUCTIONS

### 6.1 HEAD TABLE

The Chair introduced the head table.

### 6.2 SPECIAL GUESTS

The Chair introduced all special guests in attendance.

## 7.0 GREETINGS

### 7.1 Engineers Canada

Ms. Connie Parenteau, P.Eng., FEC, FGC (Hon.), Director

### 7.2 Geoscientists Canada

Mr. Colin Yeo, P.Geo., FGC, FEC (Hon.), Director

### 7.3 Consulting Engineers of Alberta (CEA)

Mr. David Nagy, P.Eng., PMP, President

### 7.4 The Association of Science and Engineering Technology (ASET)

Mr. Adam Campbell, CET, MBA, President

## 8.0 PAYMENT OF RESPECT TO MEMBERS DECEASED SINCE THE 2017 ANNUAL GENERAL MEETING

The meeting observed a moment of silence in respect of the members deceased since the last Annual General Meeting.

At the 2014 AGM a motion was approved for a moment of silence to be observed at all future AGMs to honour workers killed on the job site. These members were also recognized in the moment of silence.

## 9.0 MINUTES OF THE 2017 ANNUAL GENERAL MEETING

The minutes of the 2017 AGM were reviewed and approved by the 2017 Minutes Approval Committee. Copies were included in the AGM folder provided to each member when they registered for the meeting.

## 10.0 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

## 11.0 ADDRESS OF THE PRESIDENT

The President referenced her written report, found on page two of the 2017 Annual Report, and provided a verbal update.

## 12.0 REGISTRAR & CEO'S REPORT

Jay Nagendran, M.Sc., P.Eng., QEP, BCEE, FEC, Registrar & CEO, referenced his written report, found on page three of the 2017 Annual Report, and provided a verbal update.

## 13.0 AUDITOR'S REPORT

APEGA Councillor Mr. Darren Hardy, P.Eng., incoming Chair and member of the Audit Committee, presented and provided a verbal report of the Auditor's Report. There were no questions from the floor regarding the Auditor's Report.

## 14.0 APPOINTMENT OF AUDITOR FOR 2018

### [MOTION AGM18-03](#)

***Moved by Mr. Darren Hardy, P.Eng.***, as recommended by Council, that Pricewaterhouse Coopers Canada LLP be hereby appointed auditor for the Association for 2018, and that the Registrar & CEO be authorized and instructed to set the remuneration of the auditor.

Number of votes cast: 93

Necessary for adoption (majority): 47

In favour: 89

Opposed: 4

[MOTION AGM18-03](#) – ADOPTED

## 15.0 CONSTITUENT ASSOCIATION REPORTS

The Chair referenced the four Constituent Association reports provided in the AGM folder.

## 16.0 REVIEW OF 2018 ELECTION PROCESS AND ANNOUNCEMENT OF ELECTION RESULTS

Blair Bisson, P.Eng., Chair of the Ballot Counting Committee provided a verbal account of the ballot counting process and the results of the election.

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For the office of First Vice-President, the candidate who received the most votes was Mr. George Eynon, P.Geo. FGC, FEC (Hon.).

For the office of Second Vice-President the candidate who received the second highest votes was Dr. Tim Joseph, P.Eng. FCIM.

For the office of Councillor, the four candidates who received the highest number of votes were:

1. Jennifer Enns, P.Eng.
2. Tim Hohm, P.Eng.
3. Walter Kozak, P.Eng.
4. Claudia Villeneuve, P.Eng., M.Eng., PMP, ACG

and were declared elected Councillors for a term of three years.

Due to the election of Councillor George Eynon as President-Elect, a vacancy on Council was created for two years of the three-year term. Also, due to the election of Councillor Tim Joseph as Vice-President, a vacancy was created for one year of the three-year term. Pursuant to Section 8(3) of APEGA's Bylaws, if there are any vacancies in Council to be filled, the person receiving the next highest number of votes for the office of Councillor shall be elected as Councillor.

Mr. Bob Rundle, P.Eng., is declared elected for a two-year term, and Mr. Jason Vanderzwaag, M.A.Sc., P.Eng., LEEDS, AP, PMP, is declared elected as Councillor for a one-year term.

## **17.0 OBJECTION TO ELECTION RESULTS**

No objections were declared.

## **18.0 APPOINTMENT OF NOMINATING COMMITTEE FOR 2018/2019**

For the information of the members, APEGA Past-President Jane Tink, P.Eng., FEC, FGC (Hon.), will serve as the Nominating Committee Chair.

### **MOTION AGM18-04**

***MOVED by George Eynon, P.Geo., FGC, FEC (Hon.)*** that as recommended by Council, the following members be appointed to and form the Nominating Committee for the coming year:

Mr. Genesh Chariyil, P.Eng.  
Ms. Keri Drennan, P.Eng.  
Councillor Dr. Brad Hayes, P. Geol., FGC  
Councillor Tim Hohm, P.Eng.  
Councillor Ms. RaeAnne Leach, P.Eng.  
Ms. Connie Parenteau, P.Eng., FEC, FGC (Hon.)  
Ms. Tammy Pidner, CPA-CMA  
Dr. Bill Rosehart, P.Eng.

Mr. Dave Rumbold, P.Eng., FEC, FGC (Hon.)  
Mr. Jim Smith, P.Eng., FEC, FGC (Hon.)  
Ms. Terri Steeves, P.Eng., FEC, FGC (Hon.)  
Mr. Deon Wilner, P.Eng.  
Mr. Colin Yeo, P.Geo.

Number of votes cast: 95  
Necessary for adoption (majority): 48  
In favour: 94  
Opposed: 1  
**MOTION AGM18-04** – ADOPTED

#### **19.0 NEW BUSINESS**

There was no new business.

#### **20.0 DATE AND LOCATION FOR THE 2019 ANNUAL GENERAL MEETING**

##### **MOTION AGM18-05**

***MOVED by Emily Zhang P.Eng., PMP, AND SECONDED*** that the 2019 AGM be in Calgary, Alberta on Friday, April 26, 2019.

Number of votes cast: 93  
Necessary for adoption (majority): 47  
In favour: 89  
Opposed: 4  
**MOTION AGM18-05** – ADOPTED

#### **21.0 INDUCTION OF THE PRESIDENT**

Mr. Nima Dorjee, P.Eng., FEC, FGC (Hon.) was sworn in as APEGA President.

#### **22.0 ADJOURNMENT**

The meeting was adjourned at 3:25 PM.