



APPROVED

COUNCIL MEETING
Thursday, September 20, 2012
Lindberg Conference Centre
Edmonton, Alberta

MINUTES

PRESENT

President	Leah Lawrence, P.Eng.
Past President	Jim Smith, P.Eng., FEC
President-Elect	Colin Yeo, P.Geo.
Councillors	George Eynon, P.Geo. Allin Folinsbee, P.Geoph., PhD, FEC (Hon.) Steve Hrudey, P.Eng., PhD Chris Ketchum, P.Eng. Suzanne Kresta, P.Eng., PhD Craig McFarland, P.Eng. Brian Pearse, P.Eng. Ginger Rogers, P.Geo. Terri Steeves, P.Eng. John Van der Put, P.Eng., FEC Heidi Yang, P.Eng., FEC
Public Members	Gary Campbell, QC Mary Phillips-Rickey, CA Fred Stewart, QC
Engineers Canada	
Director	Jim Beckett, P.Eng., FEC Mike Smyth, P.Eng., FEC
Geoscientists	
Canada Director	John Hogg, P.Geo.
Branch Observers	Manfred Czerwinski, P.Eng., Calgary Michael Oli, P.Eng., Edmonton Malcolm Edirisinghe, P.Eng., Fort McMurray Mitch Cardno, P.Eng., Lakeland Ahmed Ali, P.Eng., Lethbridge Spencer Torrie, P.Eng., Medicine Hat Tanis Searle, P.Eng., Peace Region

Staff

Mark Flint, P.Eng., Chief Executive Officer
Guillermo Barreiro, P.Eng., Manager IEG Integration & Liaison
Sharon Graham, Executive Assistant
George Lee, FEC (Hon.), Manager Editorial Services
Richard Liebrecht, Manager Public Relations
Sarah Manning, Administrative Assistant
Philip Mulder, APR, FEC (Hon.), Director Communications
Michael Neth, P.Eng., Director Compliance
Gerry O'Donnell, CGA, Interim Director Corporate Services
Ross Plecash, P.Eng., FEC, Director Corporate Affairs & Investigations
Bill Santo, P.Eng., FEC, Director Registration
Al Schuld, P.Eng., FEC, Registrar
Len Shrimpton, P.Eng., FEC, Chief Operating Officer
Tom Sneddon, P.Geo., Manager Geoscience Affairs
Jessica Vandenberghe, P.Eng., Director Outreach & Member Affairs

REGRETS

Vice-President

Chan Wirasinghe, P.Eng., PhD, FEC, FCAE

Councillors

George Jergeas, P.Eng., PhD

**Engineers Canada
Director**

Larry Staples, P.Eng., FEC

Branch Observers

Sean Lockhart, P.Eng., Central Alberta
Justin McCrea, E.I.T., Vermilion River

1. CALL TO ORDER

MOVED BY CRAIG MCFARLAND AND SECONDED BY HEIDI YANG 12-39
THAT the Meeting be called to order
CARRIED

2. APPROVAL OF THE MEETING AGENDA

The meeting was called to order at 8:30 a.m. The President chaired the meeting, and the Executive Assistant recorded the minutes.

MOVED BY JIM SMITH AND SECONDED BY STEVE HRUDEY 12-40
THAT the Meeting Agenda be approved as presented
CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

Attendees were directed to the Volunteer Code of Conduct, Section C.

4. CONSENT AGENDA

MOVED BY SUZANNE KRESTA AND SECONDED BY JOHN VAN DER PUT 12-41
THAT the Consent Agenda be accepted as presented
CARRIED

5. BUSINESS LIFTED FROM THE CONSENT AGENDA

6. STRATEGIC PRIORITIES

6.1 Regulatory Influence and Leadership

President, Leah Lawrence, made reference to the minutes from the September 5th Executive Committee meeting regarding discussions concerning the Enbridge Pipeline spill.

6.2 Policy and Engagement

A presentation from SLR Global Environmental Solutions – Toward a Social License to Operate: Identifying and Managing Risks by Larry Kapustka & Bob Dick.

6.3 Attraction, Retention and Advancement of Individuals in our Professions

Nothing to report

6.4 Organizational Renewal and Continuity

CEO, Mark Flint presented highlights.

6.5 Performance Measurements

CEO, Mark Flint, summarized the Key Performance Indicators for each of the Strategic Priorities.

6.6 CEO's Assessment – In Camera

MOVED BY JIM SMITH AND SECONDED BY SUZANNE KRESTA 12-42
THAT Council move to an In Camera meeting
CARRIED

MOVED BY GARY CAMPBELL AND SECONDED BY ALLIN FOLINSBEE 12-43
THAT Council come out of the In Camera meeting
CARRIED

MOVED BY COLIN YEO AND SECONDED BY GARY CAMPBELL 12-44
THAT Council approve the creation of the position of Deputy Registrar
CARRIED

MOVED BY COLIN YEO AND SECONDED BY GINGER ROGERS 12-45
THAT Council accept the addition of six staff positions in this budget year.
CARRIED

7. COUNCIL COMMITTEE REPORTS

7.1 Audit Committee

Craig McFarland, Chair of the Audit Committee, gave an overview of the written report. There has been concern that recent budget cycles have resulted in surpluses, and if that were to continue it could jeopardize APEGA's non-taxable status with Canada Revenue Agency. Gerry has approached external auditor KRP to give a short presentation in the near future, and a more complete analysis could be requested at that time. There was discussion on whether Audit and Finance committees could be amalgamated to improve efficiencies.

7.2 Compensation Committee

Chair of the Compensation Committee, Leah Lawrence, advised that there was nothing to report.

7.3 Finance Committee

The Chair of the Finance Committee, John Van der Put, gave an overview of this report, and invited all Council members to attend the November 8th Finance Committee meeting should they wish to gain a better understanding of the factors behind the budget.

7.4 Geoscience Committee

Ginger Rogers, Chair of the Geoscience Committee referred to the written report.

John Hogg, a member of the Geoscience Committee, gave a presentation on the Incidental Practice Review.

Six of the Geoscientists Canada Constituent Associations, representing 20% of geoscientists in Canada, are against the concept, while the other three plus Quebec (who are neutral on the subject) make up 80%. APEGBC, APEGA and APGO have agreed to put together a task force and work on an inter-provincial agreement which can be signed by any or all associations.

7.5 Governance Committee

The Chair of the Governance Committee, Jim Smith, gave highlights of this report.

MOVED BY JIM SMITH AND SECONDED BY JOHN VAN DER PUT
THAT Council approve the terms of reference of the Women in APEGA Committee as presented.

MOVED BY SUZANNE KRESTA AND SECONDED BY CRAIG MCFARLAND **12-46**
THAT the Terms of Reference be approved as amended with the last bullet of section C Duties & Responsibilities, changed to read:

- ***Explore opportunities for APEGA to participate and provide leadership in provincial, national and international initiatives related to women entering and remaining in engineering and geoscience.***

CARRIED

7.6 Nominating Committee

Jim Smith, Chair of the Nominating Committee, highlighted events from the meeting held September 19, 2012.

7.7 Public Issues Committee

Chair of the Public Issues Committee, Leah Lawrence, referred Council to the minutes from the last meeting.

7.8 Strategic Planning Committee

Colin Yeo, Chair of the Strategic Planning Committee, gave a verbal update of committee progress.

7.9 Summit® Awards Task Force

Colin Yeo, a member of the Summit® Awards Task Force, presented a verbal update. The report has been forwarded to Executive Committee members, and the task force is awaiting comments. The final report, with recommendations, should be presented to Council at the December meeting.

In answer to the question of whether or not the task force is suggesting significant change, Colin Yeo replied that they would be. It has been recognized that the Summit Awards has not been resonating with the youth component. There are some recommendations to change the format slightly to encourage a more informal type of event while still honouring the recognition due the award winners. The need to level the playing field for industry vs academics has also been acknowledged. It was also

mentioned that the financial implications to changes must be considered, and that changes would not be seen until the 2014 event.

8. STATUTORY COMMITTEE REPORTS

8.1 Statutory Committees

Registrar, Al Schuld, gave the background on the necessity of having Council's approval on Chairs and members of APEGA's Statutory Committees.

MOVED BY SUZANNE KRESTA AND SECONDED BY ALLAN FOLINSBEE ***12-47***
THAT Council approve the appointments and reappointments for the 2012-13 term for all proposed members of the:

- ***APEGA/ASET Joint Board of Examiners***
 - ***Appeal Board***
 - ***Board of Examiners***
 - ***Discipline Committee***
 - ***Enforcement Review Committee***
 - ***Investigative Committee***
 - ***Practice Review Board***
- CARRIED***

9. REPORT FROM ENGINEERS CANADA

Jim Beckett, President-Elect of Engineers Canada, gave an overview of the report.

In answer to a question regarding outcomes-based assessments of engineering programs, it was explained that the Canadian Engineering Accreditation Board (CEAB) is moving towards this type of assessment. The first cycle of assessments will be 2014, and it was suggested that more information be brought to the December Council meeting.

10. REPORT FROM GEOSCIENTISTS CANADA

Geoscientists Canada Director, John Hogg, presented his report.

11. BRANCH CHAIRS' REPORT

Manfred Czerwinski, Chair of the Calgary Branch, provided highlights of the September 19, 2012 Branch Chairs' Meeting that included:

- Len Shrimpton gave an informative presentation regarding the importance of APEGA's Strategic Plan, and it will be looked at very seriously, and help to provide focus in the Branch executive meetings.
- There was information presented on upcoming workshops for volunteers in Edmonton & Calgary with EnGenious showcased in the presentations
- There was a presentation on enforcement

- The Edmonton Branch is looking at implementing social media – Twitter and Facebook – and an observer from the Calgary Branch is listening in to see how it's going. When Edmonton has the details worked out the information will be shared with rest of the branches so they can use it in their own branches
- There was discussion on encouraging student attendance at Branch luncheons; there are different issues at different branches. Some branches are charging full ticket price, and it was suggested that APEGA could subsidize some of the smaller branches in the area of student participation. Calgary is at capacity and looking at scheduling more luncheons than they currently do.
- The University in Lethbridge was going to cancel the transfer program, but after a confidential discussion, the President of the University said that's not going to happen. Whatever input was provided by APEGA seems to have had a positive result.

Past President, Jim Smith, suggested a topic for a future meeting: Branch roles in member induction ceremonies, and increasing involvement in that process.

12. CHIEF EXECUTIVE OFFICER'S REPORTS

Mark Flint, CEO, gave a verbal summation of his power point presentation which included the CEO Progress Report, the 2012 Business Plan Priorities Update, and the Draft 2013 Business Plan.

12.4 Update on AHRC Complaints

Al Schuld, Registrar, gave an update on complaints received from the Alberta Human Rights Commission. The deadline for response and commentary to the AHRC was September 19, 2012.

13. PRESIDENT'S REPORT

President, Leah Lawrence, presented her report.

- There have been meetings and conversations with Minister Kenney and his staff throughout the summer on how to support them in their changes to the immigration process and how to help international graduates with pre-assessment and knowing what the requirements will be beforehand.
- In the Permit Holder visits there has been stress placed on priorities as per APEGA's Strategic Plan, and the reactions have been very positive.
- The President and the Chief Executive Officer met with a number of CEO's at the end of August and proposed the idea that Leah and the CEOs write a letter to Alberta's Minister of Human Services, and to Manmeet Bhullar, Minister of Service Alberta, to suggest the harmonization of legislation for Alberta, Saskatchewan, and British Columbia under the new west partnership, and encourage the creation of a Western Canadian licence. Peter Watson, Deputy Minister of Alberta Executive Council, has been supportive of the idea, and the President will be looking to others on Council, who run companies, to co-sign as well.

14. COMPLETION OF SELF-ASSESSMENT FORM

Everyone was asked to fill out the Self-Assessment and Evaluation forms, and hand them in to Past President, Jim Smith.

15. NEXT MEETING

The next meeting of Council will be Thursday, December 6, 2012, in Calgary.

16. ADJOURNMENT

MOVED BY STEVE HRUDEY AND SECONDED BY CHRIS KETCHUM
THAT the September 20, 2012 meeting of Council be adjourned.
CARRIED

12-48

Signed by President, Leah Lawrence, P.Eng.



Signed by Chief Executive Officer, Mark Flint, P.Eng.

